

CITY OF CAPE TOWN

URBAN MOBILITY

ROADS INFRASTRUCTURE MANAGEMENT

TENDER 190Q/2025/26 TERM TENDER FOR THE CCTV AND VISUAL INSPECTION OF STORMWATER INFRASTRUCTURE

**Hybrid Clarification Meeting (In Person and
Virtual) Council Chamber, Parow Civic Centre**

15 April 2026 @ 10:00

MINUTES

In Person attendees – see attached signed attendance register

Online attendees – see attached attendance register

	NOTES AND DISCUSSIONS
	<p>Welcome and Overview</p> <p>The Chairperson welcomed the RIM officials and the prospective tenderers to the clarification meeting. He noted that the clarification meeting is for 190Q/2025/26, Term Tender for The CCTV and Visual Inspection of Stormwater Infrastructure. M Kenny indicated that the presentation was prepared to highlight pertinent information pertaining to the tender document. It is still the responsibility of the tenderer to ensure that they read and understand the terms and conditions of the tender document.</p> <p>The Chairperson reiterated that the purpose of the clarification meeting is to allow tenderers the opportunity to ask any questions of clarity they might have relating to the tender document. The Chairperson introduced the framework contract manager, and he will also co-chair the meeting. The meeting was conducted in the form of a presentation (PowerPoint Presentation) comprising of "The Tender" and "The Contract" and agreed that questions will be allowed after each section.</p> <p>The Chairperson reminded the tenderers that the clarification meeting is non-compulsory but strongly recommended and those who are present need to sign up for the in-person attendance register. Virtual attendees need to insert their email address, company name and the name of representative in the IM or chat box.</p> <p>The Chairperson mentioned minutes will be taken and that in person attendance registered needs to be completed and virtual attendance needs to insert their details in the IM platform</p>
	<p><u>PART T1 TENDERING PROCEDURES – TENDER DATA</u></p> <ul style="list-style-type: none"> • Tender number: 190Q/2025/26 • Tender description: Term Tender for The CCTV and Visual Inspection of Stormwater Infrastructure. • Tender advertised: 27 March 2026 • Tender closing: 11 May 2026 at 10h00am

- Tender box number: 241
- Anticipated award: 1st Quarter of 2027
- Contract period: 36 Months from date of Commencement.
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- CIDB Grading: 1CE or Higher and 2CE or Higher
- Works Projects value: R 0 up to R 500 000 for 1CE or higher and R 500 000 up to R 1 000 000 for 2CE or higher (including contingencies and VAT, but excluding contract price adjustment, if applicable).
- Queries relating to any issues in these documents may be addressed to SCM, e-mail SCM.Tender8@capetown.gov.za

The Tender section the below contents were presented

- C.1 General
 - C1.2 Tender Documents
 - C1.6 Procurement page 5
- C 2 Tenderer's obligations (Page 9)
 - C2.1.4.3 CCTV Inspection Operator Requirements (Eligibility)
 - C2.1.4.4 Minimum score for functionality (Page 10 – 18)
 - C2.1.4.5 Good standing with Bargaining Council (Page 19)
 - C.2.17 Clarification of tender offer after submission (Page 21)
 - C.2.23.2 Preference Points for Specific Goals (Page 22)
- C.3 The Employer's undertakings
 - C3.11 Evaluation of tender offers (Page 23 -25)
 - C3.11.4 Risk Analysis (Page 25)
 - C.3.19 Negotiations with preferred tenderers (Page 26)

Questions

In Person:

Contractor (ENRA): Can a 1CE tender for both methodologies?

Line responded, if you a 2CE or Higher you can tender for 1CE and 2CE and for both methodologies in those categories. If you are a 1CE you can tender for both methodologies but cannot tender for a 2CE or higher.

Virtual

No Questions asked.

The Contract – Part

The Contract Section the below contents were presented

- Part C1– Agreements and Contract Data (page 41-79)
- Part C2– Pricing data (page 80-123)
- Part C3– Scope of Work (page 124-240)
- Part C4– Site information (page 241-242)
- Part C5– Returnable documents (page 243-291)

Returnable Schedules that will be incorporated into the Contract

- 1: Compulsory Enterprise Questionnaire
- 2: Certificate Of Independent Tender Determination
- 3: Certificate Of Authority for Joint Ventures
- 4: Declaration Of Tenderer's Past Supply Chain Management Practices (Mbd 8)
- 5: Declaration Of Interest – State Employees (Mbd 4 Amended)
- 6: Conflict Of Interest
- 7: Authorisation For the Deduction of Outstanding Amounts Owed to CCT
- 8: Declaration In Respect of Compliance with Labour Legislation
- 9: Confirmation Of CCT Supplier Database Registration
- 10: Schedule Of Company's Experience - Basic CCTV Inspections**
- 10a: Schedule Of Company's Experience –Specialised CCTV Inspections**
- 11: Schedule of Equipment Installations and Service History
- 12: Confirmation of Contractor Registration / Accreditation
- 13: Key Staff - Basic CCTV Inspections**
- 13a: Key Staff - Specialised CCTV Inspections**
- 14: Schedule Of Equipment - Basic CCTV Inspections**
- 14a: Schedule Of Equipment - Specialised CCTV Inspections**
- 15: Details Of Tenderer's Workshop Facilities (N/A)
- 16: Schedule Of Subcontractors
- 17: Health And Safety Plan
- 18: Deviations And Qualifications by Tenderer
- 19: Functionality Criteria**
- 20: Methodologies Of Preference
- 21: Price Basis For Imported Resources
- 22: Record Of Addenda to Tender Documents
- 23: Preference Schedule (Where Preferences Are Granted In Respect Of The HDI and/or Specific Goals**
- 24: Appeal Application (Annexure B)
- 25: Information to be Provided with the Tender
- 26: Declaration Of Tendered Rates Submitted**

Other documents required for tender evaluation purposes
Joint Venture Agreement (if applicable) - append to Schedule 3.
Health and Safety Plan - append to Schedule 17.
Functionality Criteria - append to Schedule 19.

The Annexures in "bold" were discussed and explained in detail.

Questions

No Questions asked both in-person and online.

	<p><u>General</u></p> <p>Framework Contract Manager noted that:</p> <ul style="list-style-type: none">• Clause 1.1.13 in the tender document refers to a 12-month defects liability period. This is incorrect for this tender as it is inspection-only, not construction work. CCTV inspections cannot reasonably have a post-inspection defects liability period. The Department will issue a <u>Notice to Tenderers</u> confirming that: Defects liability is “not applicable” to this tender. <p>The Chairperson and Framework Contract Manager thanked everyone for attending the hybrid clarification meeting and wished all tenderers good luck with the completion and submission of the tender document. It was noted that the closing date for submission is 11 May 2026 at 10:00 and no late submissions will be accepted.</p>
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Compiled by:

S Groenewald

Signature
Chairperson:
M Kenny

Signature
Framework Contract Manager:
C Taylor